

Public Document Pack

Mid Devon District Council

Community Policy Development Group

Monday, 20 December 2021 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 25 January 2022 at 2.15 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

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Membership

Cllr Mrs E M Andrews

Cllr Mrs C Collis

Cllr W Burke

Cllr L J Cruwys

Cllr J M Downes

Cllr B Holdman

Cllr S Pugh

Cllr Mrs E J Slade

Cllr Mrs M E Squires

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **Minutes of the Previous Meeting** (*Pages 3 - 8*)
Members to consider whether to approve the Minutes of the last meeting as a correct record.

- 5 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.

- 6 **Grants Working Group Final Report** (*Pages 9 - 16*)
To receive the final report from the Grants Working Group and make recommendations to the Cabinet on the level of Grant Funding for 2022-2023

- 7 **MTFP PDF Report, 16/11/2021 Community Policy Development Group** (*Pages 17 - 36*)
At the meeting of 16th November 2021, Members requested to revisit the Medium Term Financial Plan - General Fund (GF), Housing Revenue Account (HRA) and Capital Programme

Stephen Walford
Chief Executive
Friday, 10 December 2021

Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance

about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here: <https://democracy.middevon.gov.uk/documents/s23135/MeetingProtocolUpdateOct2021nextreviewFeb2022.pdf>

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:
E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **COMMUNITY POLICY DEVELOPMENT GROUP** held on 16 November 2021 at 2.15 pm

Present Councillors

Mrs C Collis, W Burke, L J Cruwys, J M Downes, B Holdman, S Pugh and Mrs E J Slade

Apologies Councillors

Mrs E M Andrews

Also Present Councillors

Mrs M E Squires, Mrs C P Daw, R M Deed, R Evans, D J Knowles and B G J Warren

Present Officers:

Richard Marsh (Director of Place), Jill May (Director of Business Improvement and Operations), Paul Deal (Corporate Manager for Finance), Lisa Lewis (Corporate Manager for Business Transformation and Customer Engagement), Simon Newcombe (Corporate Manager for Public Health, Regulation and Housing), Lee Chester (Leisure Manager), Clare Robathan (Policy and Research Officer) and Carole Oliphant (Member Services Officer)

25 **APOLOGIES AND SUBSTITUTE MEMBERS (0.04.49)**

Apologies were received from Cllrs Mrs E M Andrews and Mrs M E Squires attended remotely. The Vice Chairman was in the Chair.

26 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.05.14)**

Members were reminded of the need to make declarations where appropriate.

27 **MINUTES OF THE PREVIOUS MEETING (0.05.37)**

The Minutes of the Meeting held on 21st September 2021 were approved as a correct record and **SIGNED** by the Chairman.

28 **PUBLIC QUESTION TIME (0.05.59)**

There were no members of the public present.

29 **CHAIRMAN'S ANNOUNCEMENTS (0.06.29)**

The Vice Chairman reminded Members of the special meeting being held on Monday 20th December to agree the recommendations from the Strategic Grants Working Group.

30 **CUSTOMER CARE POLICY (0.07.09)**

The Group had before it a *report from the Corporate Manager for Digital Transformation and Customer Engagement presenting the revised Customer Care Policy and Standards.

The officer explained that there were no significant changes to the policy and that the standards had been presented in a separate document.

It was therefore **RESOLVED** to recommend to the Cabinet that revised Customer Care Policy and Standards be approved.

(Proposed by Cllr L J Cruwys and seconded by Cllr B Holdman)

Reason for the decision: The Policy underpinned the core values of Mid Devon District Council, as stated in the Corporate Plan around People, Performance, Pride and Partnership.

Note: *Report previously circulated and attached to the minutes.

31 **AIR QUALITY ACTION PLAN (0.09.05)**

The Group had before it a *report from the Corporate Manager for Public Health, Regulation and Housing providing the revised corporate Air Quality Action Plan following a recent completion of external and public consultation.

The officer explained that this was a full review and revision of the existing plan and that the PDG had agreed the process for internal and external consultation in March 2021. There were 25 new or updated measures being proposed which included traffic management and electric vehicle charging.

Consideration was given to:

- The report looked at where all air pollution was coming from and had identified that in Crediton and Cullompton transport was the largest contributor
- The health costs stated were the national figure
- The low response from the public consultation although it had been advertised on the website, through the Parish Councils and placed in the local newspapers
- The cost figures stated for the Cullompton distributor road were from the March report and would be investigated to see if there had been any movement and updated accordingly

It was therefore **RESOLVED** to recommend that the Cabinet:

1. That the updated Air Quality Actions Plan attached in Annex 1 be adopted;
2. That the details and timelines for the adoption of the updated Air Quality Supplementary Planning Document via the Planning Policy Development Group as set out in section 5.3 of the report be **NOTED**

(Proposed by Cllr W Burke and seconded by Cllr B Holdman)

Reason for the decision: The adoption and implementation of an Air Quality Action Plan (where an authority has designated one or more Air Quality Management Area's) is a statutory requirement

Note: *report previously circulated and attached to the minutes

32 **RECOMMENDATIONS FROM COMMUNITY SAFETY PARTNERSHIP WORKING GROUP (0.23.09)**

The Group had before it a *report from the Community Safety Working Group presenting its recommendations.

The Corporate Manager for Public Health, Regulation and Housing explained that the working group had been formed due to Members concerns regarding sexual violence against women and that the working group had subsequently looked at the wider priorities of the Community Safety Partnership.

Consideration was given to:

- The Council did liaise with the Police through the Community Safety Partnership
- The Police and Crime Commissioner had recently updated her Police and Crime Plan which put domestic violence at the forefront of policing
- The Tiverton Police Desk was due to be opened imminently
- Tiverton High School students had been looking at domestic violence

It was therefore **AGREED:**

1. That members have the opportunity to complete the Mental Health First Aid Training in order to enhance and support their community liaison role within communities
2. That members have the opportunity to receive a regular Community Safety Partnership (CSP) quarterly updates to assist them keep abreast of current CSP themes, projects and achievements.
3. Officers to provide members with a briefing on Modern Slavery with a local flavour by March 2022
4. Members agreed that that officers review Mid Devon District Council becoming a 'Trauma Informed Council' and potentially adopt a trauma informed approach to future service delivery, which may be based on the Plymouth Trauma Informed City model or other examples and provide a subsequent paper for members to review at its January meeting

(Proposed by Cllr C Collis and seconded by Cllr B Holdman)

Reason for the decision: If the Council does not engage with the Community Safety Partnership there is a risk of failing to meet statutory duties

Note: *report previously circulated and attached to the minutes

33 **MEDIUM TERM FINANCIAL PLAN - GENERAL FUN (GF), HOUSING REVENUE ACCOUNT (HRA) AND CAPITAL PROGRAMME (0.36.46)**

The Group had before it, and **NOTED**, the *Medium Term Financial Plan from the Deputy Chief Executive (S151) which covered the period 2022/2023-2026/2027 and provided options available in order for the Council to set a balanced budget.

The Corporate Manager for Financial Services reported the following headlines from the recent Chancellors budget:

- There would be a 3.8% increase in departmental spending but there were be competing demands on this.
- Current Referendum Limits would be retained at 2% or £5.
- A number of changes to Business Rate Reliefs were highlighted but due to current legislation the Council was unable to benefit from them as it was prevented from claiming relief on its own property.
- The Chancellors budget covered three years but there was no indication as to whether the settlement for local Government covered three years or one year.
- Public sector pay would no longer be frozen.

The Corporate Manager for Financial Services explained that the Council was currently looking at a budget shortfall of £1.06m in the next financial year and he asked Members for their feedback on the proposals in front of them and any new options that the committee felt that Cabinet should be exploring.

The PDG **AGREED** to revisit the draft budget at the special meeting on 20th December when Members would have investigated the figures fully and would bring forward suggestions for amendments.

Note: *Plan previously circulated and attached to the minutes

34 **ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC (0.49.18)**

The Vice Chairman indicated that discussion with regard to the next item, may require the Policy Development Group to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Policy Development Group would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

(Proposed by the Chairman)

35 **LEISURE PRICING REVIEW - 2022-2023 (0.51.16)**

Members discussed the Pricing Review and:

RESOLVED to delegate the decision on fees and charges for Leisure Services to the Cabinet Member for Community Wellbeing.

(Proposed by the Chairman)

36 **WORK PLAN (0.52.32)**

The Group had before it, and **NOTED**, the *Work Plan

Members discussed the Vulnerability Policy Proposal Form and **AGREED** for officers to develop a policy and bring this back to the Community Policy Development Group for approval.

(Proposed by Cllr L J Cruwys and seconded by Cllr B Holdman)

Note: *Work Plan previously circulated and attached to the minutes

(The meeting ended at 3.39 pm)

CHAIRMAN

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COMMUNITY POLICY DEVELOPMENT GROUP 20th DECEMBER 2021

STRATEGIC GRANTS REVIEW

Cabinet Member(s): Cllr Dennis Knowles – Community Well-Being

Responsible Officer: Richard Marsh, Director of Place

Reason for report: To report back on the recommendations of the Grants Working Group following the completion of the 2021 Strategic Grants Review.

RECOMMENDATIONS:

That the Community PDG considers the recommendations made by the Strategic Grants Working Group at paragraph 2.4 before making its own recommendations to Cabinet.

Financial Implications: The budget allocated for strategic grants during the 2021/22 financial year was £138,500. The funding available for 2022-23 and subsequent years is dependent on the Council's budget setting process. Accordingly, the PDG has the opportunity to make recommendations to the Cabinet on the level of the grants budget for 22-23 and subsequent years, and the level of funding for each organisation.

Legal Implications: In the event that funding priorities change and a proposal comes forward which will result in an organisation receiving considerably less funding than in previous years, careful consideration should be given to whether such a proposal ought to be subject to a consultation before a final decision is made.

Risk Assessment: Following an agreed Strategic Grants Review process minimises the risk of challenge regarding any potential changes to the grants budget, or grants level to individual organisations.

Equality Impact Assessment: In the event that funding priorities change and a proposal comes forward which will result in an organisation receiving considerably less or no funding, a full Equality Impact Assessment should be done to assess the potential impact of such cuts on residents before a final decision is made.

Relationship to Corporate Plan: The allocation of grants provides support to external agencies delivering services that advance the Council's Homes, Community and Economy priorities.

Impact on Climate Change: Ensuring that residents are able to get information and advice through locally delivered services and are able to access local cultural, leisure and green space opportunities reduces travel and related environmental impact.

1.0 Background

- 1.1 At a meeting of Community Policy Development Group (Community PDG) on the 21st September 2021, the committee agreed to undertake a review of the Council's Strategic Grants, as recommended at the end of the previous settlement period. The purpose of the review was set out as:
- To ensure that the Council's investment in strategic partners is directed appropriately to meet the needs of residents and support the Council's own priorities as expressed in its Corporate Plan
 - To ensure that funding achieves real outcomes for the community and value for money for taxpayers
 - To report back to members on what has been achieved with the previous year's funding
- 1.2 To facilitate the review, the Community PDG nominated four members to act as a working group to receive written submissions and presentations from the Council's strategic partners and to make recommendations on priorities and funding levels for 2022-23 onwards. The terms of reference for the review are provided in the attached document, [Strategic Grants Review 2021 – Guidelines](#).
- 1.3 The six recipients of the Council's strategic grants are as follows:
- Citizens Advice, Torridge, North, Mid & West Devon
 - Churches Housing Action Team
 - Mid Devon Mobility
(formerly Tiverton and District Community Transport Association)
 - INVOLVE
 - Tiverton Museum of Mid Devon Life
 - Including a separate grant for Tourist Information Services
 - Grand Western Canal (managed by Devon County Council)
- 1.3 As part of the review, grant recipients were asked to submit their most recent annual report and annual accounts, and a business plan and budget forecast covering the period 2022-23. They were also asked to provide a written summary that covered the following topics:
- Organisational aims and objectives
 - Services provided
 - Benefits of these services to Mid Devon residents and visitors
 - How their services meet the priorities of the Council as laid out in the Council's Corporate Plan 2020-24, or other MDDC service requirements
 - Financial information for the previous three years, and forecasts for the following year
 - Key pressures and issues facing the organisation (*including any financial pressures, pressure on services, pressures on staffing capacity, changing needs in the community etc.*)

- The effect of a reduction in funding of 5%, 10% or 20% respectively on the organisation and the level of service provision, and its impact on residents

1.4 They were also invited to make a presentation to the working group on the work of the organisation, the impact of the pandemic on organisational services and finances, the impact of the pandemic on service users and key issues for the organisation going forward – including any future plans / opportunities / challenges. The presentations to the Strategic Grants Working Group took place on the 18th and 19th November 2021. The written submissions and presentations are available on request.

2.0 Findings of the Working Group

2.1 Members of the working group recognised the valuable work of the Council’s strategic partners in meeting the needs of Mid Devon residents and commended them for their presentations, and the opportunity to discuss their current situations and the needs of the community. They recognised the huge impact the pandemic has had on the Council’s partners, and praised the sectors adaptability in finding ways to deliver their services in the changed circumstances, and in developing new services to meet the emerging needs of residents. They wanted to recommend specifically that the Museum and the Canal make special efforts to attract visitors from the Crediton side of the district, so that children in particular can take advantage of these two assets.

2.2 They realised that the pandemic has financially impacted organisations, while noting that some partners had been able access additional funding to meet specific needs and develop new services. They commended those organisations that were looking to organic growth to develop new funding streams. The working group would want to encourage organisations to continue to look for external funding and other sources of earned income in order to mitigate against possible funding cuts in the future.

3.0 Recommendations

3.1 At the final meeting of the Strategic Grants Working Group on the 29th November, it was therefore **RESOLVED** that the Community PDG **RECOMMEND** to the Cabinet that:

The total Strategic Grants budget remained at £138,500 for a period of 2 years, and that individual awards to Strategic Partners remained at the 2020-2021 levels for this period.

3.2 The level of grant awards to individual partners for 2022-23 and 2023-24 were therefore recommended as:

Organisation	Award 2021-2022 (£)	Award 2022-2023 (£)	Award 2023-2024 (£)
CHAT	12,500	12,500	12,500
Citizen's Advice	15,500	15,500	15,500

INVOLVE	12,000	12,000	12,000
Mid Devon Mobility	22,000	22,000	22,000
Grand Western Canal	45,000	45,000	45,000
Tiverton Museum	27,500	27,500	27,500
TIS	4,000	4,000	4,000
Total	£138,500	£138,500	£138,500

Contact for more information:

John Bodley Scott, Economic Development Team Leader x 4363

Circulation of the report: Cllr Dennis Knowles

List of background papers:

Strategic Grants Review 2021 - Guidelines

Strategic Grants Review 2021 - Guidelines

Mid Devon District Council values the role of the community and voluntary sector in meeting the needs of residents and visitors to Mid Devon, providing key services to the community, and helping to deliver the Council's Corporate Objectives.

In order to maintain accountability to its ratepayers, the Council undertakes a periodic review of its strategic grants to ensure that funding is used in the most appropriate and beneficial way. The purpose of the Strategic Grants Review is:

- To ensure that the Council's investment in strategic partners is directed appropriately to meet the needs of residents and support the Council's own priorities as expressed in its Corporate Plan
- To ensure that funding achieves real outcomes for the community and value for money for taxpayers
- To report back to members on what has been achieved with the previous year's funding

The review also provides an opportunity for strategic partners to discuss with members the emerging needs, challenges and opportunities facing the sector.

The Council, as a responsible funder, also needs to make strategic partners aware of the financial pressures that the Council is facing. The Council is expecting to have to reduce its overall budget by 8-10% this coming financial year, and may have to reduce funding to strategic partners in line with reductions in other services. Therefore, as part of the review, the Council seeks organisations' views on:

- The effect of potential reductions in grant levels of 5%, 10% or 20%
- The appropriateness of a one, two or three year funding settlement.

As laid out in a report to the Community Policy Development Group on Tuesday 21st September ([Strategic Grants Review](#)), the grants review will take the form of a written submission and presentation to the Strategic Grants Working Group.

Written submission - Deadline: 12 noon, Monday 25th October

The intention of the written submission is to provide a summary for Councillors of the main purpose and activities of the organisation, and the value of its services to the district.

Written submissions should be no more than 2 sides of A4 and should address the following:

Contents of written submissions

- A) Organisational Aim and Objectives
- B) Services Provided
- C) Benefits to Mid Devon residents and visitors
- D) Performance Indicators (*in whatever form you normally present them*)

E) How do your services meet the priorities of the Council as laid out in the Council's Corporate Plan 2020-24, or other MDDC service requirements? (link to [MDDC Corporate Plan 2020-24](#))

F) Financial Information - Please fill in the table below for the last three financial years, and projected figures for 21-22

	18-19	19-20	20-21	21-22 (projected)
Income				
Expenditure				
Funds Carried Forward				
Of which:				
Unrestricted				
Designated				
Restricted				
MDDC Grant				
MDDC Grant as a proportion of total income (%)				

G) Key Issues facing the organisation (*including any financial pressures, pressure on services, pressures on staffing capacity, changing needs in the community etc.*)

H) What would be the effect of a reduction in funding of 5%, 10% or 20% respectively on the organisation and the level of service provision, and its impact on residents? (*For each level of reduction, please separately note any potential impact on the organisation, on services and the impact on residents*)

Effect of a 5% reduction

Effect of a 10% reduction

Effect of a 20% reduction

I) What is your view on the appropriateness of a one, two or three year grant settlement?

Supporting Documents

Please include with the written submission (where available):

- Most recent annual report
- Most recent audited accounts
- Business Plan (or other strategic document) covering period 2022-23
- Budget forecast covering period 2022-23

Submission

Submissions should be emailed to jbodleyscott@middevon.gov.uk with the title in the subject line - **Strategic Grants Review** - together with any supporting documents, by no later than noon on Monday 25th October 2021.

Presentation to Members of the Working Group

As part of the review process you will be invited to attend one of two meetings of the Grants Working Group, on either the Thursday 18th November or Friday 19th November, to present to the group. There will be 25 minutes allotted for each organisation, which includes time for

- 10 minutes presentation
- 10 minutes for Q&A
- With 5 minutes for overruns

Your presentation should cover:

- Work of the organisation
- Impact of the pandemic on the organisation and the needs of your clients
- Key Issues for the organisation going forward – including any future plans / opportunities / challenges

The working group will have been provided with your two page written submission and supporting documents before the meeting. The grants working group will consist of the following Councillors:

Cllr Mrs Margaret Squires
 Cllr Les Cruwys
 Cllr Ben Holdman
 Cllr Wally Burke
 Cllr Dennis Knowles

All meetings will be virtual (Zoom). If you choose to provide a powerpoint or other electronic presentation, please can you make sure that you have sent a copy before the meeting so the committee clerk can have it set up on the Council's servers. This should avoid any difficulties with live streaming during the meeting.

Grants Review Timetable

	VCSE Actions
21 st Sep	MDDC Community PDG
w/b 27 th Sep	Email to Strategic Partners detailing framework for the Grants Review
Mon 25 th Oct	Deadline for written submissions
Thu 18 th Nov	Presentation to Grants Working Group - 4 strategic organisations
Fri 19 th Nov	Presentations to Grants Working Group - 3 strategic organisations
Mon 20 th Dec	Special Meeting MDDC Community PDG– report with recommendations from Grants Working Group
4 th Jan '22	MDDC Cabinet

Decisions approved

If you have any queries about the process, please do contact me, John Bodley Scott, at jbodleyscott@middevon.gov.uk or phone 07967 179699

COMMUNITY POLICY DEVELOPMENT GROUP 16TH NOVEMBER 2021

MEDIUM TERM FINANCIAL PLAN – General Fund (GF), Housing Revenue Account (HRA) and Capital Programme

Cabinet Member Cllr Andrew Moore, Cabinet Member for Finance
Responsible Officer Andrew Jarrett – Deputy Chief Executive (S151)

Reason for Report: To present to Members the updated Medium Term Financial Plan (MTFP) which covers the period 2022/23 to 2026/27 and options available in order for the Council to set a balanced budget.

RECOMMENDATION: Members note the updated MTFP's and feedback to Cabinet their recommendations for resolving the forecast budget shortfall.

Relationship to Corporate Plan: The Medium Term Financial Plan (MTFP) sets out the financial resources available to deliver the Council's ongoing Corporate Plan priorities.

Financial Implications: The implications of the revised budget gap are set out within the paper. Many areas require greater clarity, therefore a number of key assumptions underpin the reported position, which will be refined as greater clarity is received through the budget setting process.

Budget and Policy Framework: The Council has an annual legal requirement to set a balanced budget. The MTFP provides an overarching steer of what the Council can afford to deliver over a rolling five year period and is instrumental in setting the budgetary context for next year's budget setting process.

Legal Implications: None directly arising from this report, although there is a legal obligation to balance the budget. There are legal implications arising from any future consequential decisions to change service provision, but these would be assessed at the time.

Risk Assessment: The MTFP makes a number of financial assumptions based on a sensible/prudent approach. The Council must ensure that the budget proposals are robust and achievable.

Equality Impact Assessment: No implications arising from this report.

Climate Change Assessment: Some provision has already been included in the base budget and further evaluation/consideration will be made as the draft budget process progresses. Significant investment is currently forecast within the Capital Programme, however this will be dependent upon full options appraisals and levels of Grant funding available.

- 1.1 The main purpose of the MTFP is to show how the Council will strategically manage its finances across the five year period 2022/23 to 2026/27 in order to support the delivery of the priorities detailed in the Corporate Plan. It collectively covers the General Fund, the Capital Programme and the Housing Revenue Account.
- 1.2 Members are referred to the MTFP report to 26 October 2021 Cabinet for greater detail. This report assumes that Members have read that report.
- 2.1 The starting base for the MTFP is the 2021/22 approved budget, which is then adjusted for any supplementary estimates approved by the Council or any significant budget variances identified in the monthly budget monitoring report to the Cabinet.
- 2.2 This base then has to be adjusted for unavoidable costs, such as, pay increases, inflation, service pressures associated with new legislation, a growing residential or business property base or improving performance, etc. The MTFP will also consider forecasts for investment receipts and income from fees and charges.
- 2.3 Finally the MTFP considers and makes assumptions regarding future levels of funding, in particular Council Tax including the potential growth in tax base, Business Rates again including any movement in the baseline as well as changes in the reliefs, multipliers and overall retention levels. Forecasts are also made for the likely level of future Central Government funding.
- 2.4 The key inflationary assumptions underpinning the General MTFP and an indication of their sensitivity to movements in the assumptions are:

2022/23	Budget £k	Inflation Assumption %	2022/23 Forecast Financial Impact £k	1% Change £k	5% Change £k
Staffing	12,660	3.75%*	475	127	633
NDR on Council Properties	703	1%	7	7	35
Gas	99	1%	1	1	5
Electric	293	1%	3	3	15
Water	148	1%	1	1	7
Members Allowances	323	3.75%*	12	3	16
Insurance	203	20%	41	2	10
Fuel	355	2%	7	4	18
Leisure Fees and Charges	(3,093)	3%	(93)	(31)	(155)
Support Service Recharge to HRA	(1,501)	3.75%*	(56)	(15)	(75)
TOTAL	10,190		398	102	509

2.5 The resulting forecast General Fund position is therefore:

2021/22		2022/23	2023/24	2024/25	2025/26	2026/27
£000		£000	£000	£000	£000	£000
11,870	Expenditure	11,651	11,612	11,909	12,041	12,335
(11,870)	Funding	(10,579)	(9,932)	(10,178)	(10,429)	(10,692)
0	Annual Shortfall	1,072	607	52	(119)	30
0	Cumulative Shortfall	1,072	1,680	1,732	1,612	1,643

2.6 There are still some fundamental issues that have not been resolved that may either improve or worsen the summary budget that can be summarised as follows:

- Impact of the Comprehensive Spending Review (SR21) and the Autumn Budget and their consequences for the Local Government Financial Settlement due in December;
- Changes to Central Government funding schemes including New Homes Bonus and Business Rate allocations/mechanics;
- Longer term implications of Covid-19
- Ongoing service reviews (including changes to fees and charges) as services look to improve the efficiency and effectiveness of their delivery.

2.7 The specific Service Units within the General Fund budget and the current projection of their 2022/23 budget is included within **Appendix 1**.

2.8 During the summer, Leadership Team and services have been reviewing a range of budget options that could be considered in order to help mitigate that remaining budget shortfall across the five years of this MTFP. This also includes some possible additional costs that could arise. These Budget Options can be found in **Appendix 2** and will form the basis of the Committee's discussions. In addition, the Committee is asked to identify further options to resolve the immediate budget gap for 2022/23 and future years.

3.1 The Capital Programme includes new bids for capital funding to support new programmes as well as 'rolling' items already highlighted in the current year's Capital Programme In February, Member's will be asked to approve the Year 1 programme and note the indicative future years.

3.2 The table below shows the capital funding position during the life of the MTFP:

MTFP Capital Programme

2021/22		2022/23	2023/24	2024/25	2025/26	2026/27
£000		£000	£000	£000	£000	£000
	General Fund:					
10,755	Capital Requirement	25,158	38,293	17,013	14,050	7,574
	Funded by:					
2,094	Existing Funds	14,360	15,386	1,698	665	644
8,661	PWLB Borrowing	10,798	22,907	15,315	13,385	6,930
10,755	Total Funding	25,158	38,293	17,013	14,050	7,574
	Housing Revenue Account:					
6,950	Capital Requirement	29,462	19,930	17,790	21,830	17,100
	Funded by:					
3,733	Existing Funds	10,237	10,175	10,266	10,667	9,272
3,217	PWLB Borrowing	19,225	9,755	7,524	11,163	7,828
6,950	Total Funding	29,462	19,930	17,790	21,830	17,100
17,705	Overall Capital Requirement	54,620	58,223	34,803	35,880	24,674
17,705	Overall Funding	54,620	58,223	34,803	35,880	24,674

- 3.3 This forecast shows a marked increase in the borrowing requirement over the duration of the MTFP. This is largely due to a significant plan to increase the HRA Housing stock through the HRA and plans to fund housing developments through 3Rivers. Similarly, a number of bids are included that will help the Council deliver its commitment to climate change and reducing carbon emissions.
- 3.4 The specific schemes related to this committee are shown in **Appendix 3**.
- 3.5 The Committee is asked to review the bids and feedback to Cabinet any recommendations to increase/reduce them and any alternative options for Cabinet to consider.
- 4.1 The HRA is a ring-fenced account within Mid Devon's financial accounting system. This means that a balanced budget must be set each year including all income and expenditure pertinent to the Council's landlord function and excluding all other income and expenditure (since this would be captured as part of the General Fund budget).
- 4.2 Within the HRA MTFP assumptions have been included for inflation broadly in line with those included in the General Fund. In addition, funding is included to address costs arising from new legislation post Grenfell, the recommendations from the recent Fire Assessment Audit and Carbon reduction, the latter being offset by assumed external funding. A prudent assumption of a 3% rent increase has been applied in 2022/23 allowing for the ongoing impact of Covid-19 and economic constraints.

4.3 The draft HRA MTFP for 2022/23 to 2026/27 is summarised below:

2021/22		2022/23	2023/24	2024/25	2025/26	2026/27
£000		£000	£000	£000	£000	£000
7,059	Direct Expenditure	7,978	8,137	8,348	8,564	8,787
(13,218)	External Income	(13,576)	(14,247)	(14,824)	(15,692)	(16,273)
(6,159)	Net Cost Of Services	(5,598)	(6,110)	(6,476)	(7,128)	(7,486)
6,159	Indirect Expenditure	5,499	6,109	6,775	7,196	7,705
0	Budget (Surplus) / Deficit	(99)	(1)	299	68	219
0	Cumulative (Surplus) / Deficit	(99)	(100)	199	267	486

4.4 The full HRA HTFP can be found in **Appendix 4**.

4.5 There is a marked increase in the cost of Capital Financing reflecting the proposed investment in housing shown in the Capital Programme. Assumptions have been made on the opportunity to increase the number of units, the cost of these units, the timing of the build programme, and the impact on the HRA finances including debt financing and additional rental income generated based upon Social Rent.

4.6 Overall this shows that only the first two years of the forecast is able to generate a surplus and therefore contribute to the Housing Maintenance Fund (HMF). In the remaining years there is a deficit that needs to be addressed, rising to £486k if no remedial action is taken.

4.7 The Committee is asked to review the HRA MTFP and feedback to Cabinet any recommendations for Cabinet to consider.

5.1 Having a realistic financial plan for the next five years will enable the Council to ensure it is allocating its limited financial resources to its key priorities. The current Corporate Plan sets out the Council's goals/objectives and must clearly be matched by the financial resources that are available.

5.2 Members of the committee are invited to review the financial position and recommend to Cabinet ongoing options that might address the forecast budget shortfalls.

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Circulation of the Report: Cabinet, Cllr Andrew Moore, Leadership Team

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PDG SERVICE UNIT MOVEMENTS

Service Unit	Direct Costs Detail	2021/2022 Annual Budget £	Reversal of One-off Adjustments £	Add Back Covid-19 Income £	Inflation £	2022/2023 Forecast Budget £	Movement £	+/- %
Cabinet								
SCM01	Leadership Team	406,590			14,776	421,366	14,776	4%
SCM02	Corporate Functions	95,740			3,491	99,231	3,491	4%
SCM03	Corporate Fees	152,450			712	153,162	712	0%
SCM06	Pension Backfunding	779,690			-	779,690	-	0%
SES01	Emergency Planning	8,150			-	8,150	-	0%
SFP01	Accountancy Services	533,720			15,277	548,997	15,277	3%
SFP02	Internal Audit	94,410			-	94,410	-	0%
SFP03	Procurement	113,470			3,883	117,353	3,883	3%
SFP04	Purchase Ledger	45,840			1,640	47,480	1,640	4%
SFP05	Sales Ledger	44,770			1,640	46,410	1,640	4%
SHR01	Human Resources	387,360			12,989	400,349	12,989	3%
SHR02	MDDC Staff Training	29,870			-	29,870	-	0%
SHR03	Payroll	36,370			1,364	37,734	1,364	4%
SHR04	Learning And Development	47,500			1,402	48,902	1,402	3%
SIT01	It Gazetteer Management	70,500			2,514	73,014	2,514	4%
SIT03	It Information Technology	968,430			20,744	989,172	20,742	2%
SLD01	Electoral Registration	230,820	(45,000)		4,034	189,854	(40,966)	-18%
SLD02	Democratic Rep And Management	504,460			16,954	521,414	16,954	3%
SLD04	Legal Services	368,503			12,724	381,227	12,724	3%
SPR01	Building Regulations	59,430		(44,000)	8,258	23,688	(35,742)	-60%
SPR04	Local Land Charges	(16,970)		(1,500)	27,053	8,583	25,553	-151%
SRB01	Collection Of Council Tax	442,380			14,135	456,515	14,135	3%
SRB02	Collection Of Business Rates	(105,380)			18	(105,362)	18	0%
SRB03	Housing Benefit Admin & Fraud	126,270	(9,960)		9,330	125,640	(630)	0%
SRB04	Housing Benefit Subsidy	65,000			-	65,000	-	0%
SRB06	Debt Recovery	71,810			2,638	74,448	2,638	4%
TOTAL CABINET PDG		5,561,183	(54,960)	(45,500)	175,573	5,636,294	75,111	1%
Community PDG								
SCD01	Community Development	138,500	15,560		-	154,060	15,560	11%
SCS20	Customer Services Admin	23,350			-	23,350	-	0%
SCS22	Customer First	751,010			26,242	777,252	26,242	3%
SES03	Community Safety - C.C.T.V.	45,200			38	45,238	38	0%
SES04	Public Health	3,990			-	3,990	-	0%
SES11	Pool Cars	280			637	917	637	228%
SES16	Es Staff Units/Recharges	750,610			26,030	776,640	26,030	3%
SES17	Community Safety	6,220			-	6,220	-	0%
SES18	Food Safety	(24,200)			414	(23,786)	414	-2%
SES21	Licensing	48,480		(30,340)	5,120	23,260	(25,220)	-52%
SES22	Pest Control	5,000			-	5,000	-	0%
SES23	Pollution Reduction	(580)			414	(166)	414	-71%
SPR02	Enforcement	91,780			3,023	94,803	3,023	3%
SPR03	Development Control	825,420	(355,753)	(129,650)	35,860	375,877	(449,543)	-54%
SPR09	Forward Planning	263,550			-	263,550	-	0%
SPR11	Regional Planning	249,903		(1,800)	-	248,103	(1,800)	-1%
SR01	Recreation And Sport	906,999		(464,687)	(10,025)	432,287	(474,712)	-52%
TOTAL COMMUNITY PDG		4,085,512	(340,193)	(626,477)	87,753	3,206,595	(878,917)	-22%
Economy PDG								
SCD02	Economic Development	79,420		(6,910)	3,977	76,487	(2,933)	-4%
SCP01	Parking Services	(529,250)		95,000	3,065	(431,185)	98,065	-19%
SPR06	Economic Development	552,360	(34,000)		-	518,360	(34,000)	-6%
SPS12	Gf Properties Shops/Flats	(401,060)			1,297	(399,764)	1,297	0%
TOTAL ECONOMY PDG		(298,530)	(34,000)	88,090	8,339	(236,101)	62,429	-21%
Environment PDG								
SES02	Cemeteries	(62,630)			1,234	(61,396)	1,234	-2%
SES05	Open Spaces	200,854			493	201,347	493	0%
SGM01	Grounds Maintenance	555,436			22,001	577,437	22,001	4%
SPS01	Asset Management	40,000			-	40,000	-	0%
SPS03	Flood Defence And Land Drain	26,430			-	26,430	-	0%
SPS04	Street Naming & Numbering	7,810			236	8,046	236	3%
SPS05	Administration Buildings	262,420			3,392	265,812	3,392	1%
SPS06	MDDC Depots	74,990			957	75,947	957	1%
SPS07	Public Transport	(15,280)			168	(15,112)	168	-1%
SPS09	Property Services Staff Unit	738,890			26,631	765,521	26,631	4%
SPS11	Public Conveniences	63,980			838	64,818	838	1%
SWS01	Street Cleansing	420,440			14,294	434,734	14,294	3%
SWS02	Waste Collection	229,459	75,000	(19,000)	40,382	325,841	96,382	42%
SWS03	Recycling	1,017,000	(60,000)	(167,530)	46,818	836,288	(180,712)	-18%
SWS04	Waste Management	366,440			11,482	377,922	11,482	3%
TOTAL ENVIRONMENT PDG		3,926,239	15,000	(186,530)	168,925	3,923,634	(2,605)	0%
Homes PDG								
SES15	Private Sector Housing Grants	(3,630)			-	(3,630)	-	0%
SHG03	Homelessness Accommodation	396,640	(66,850)		13,707	343,497	(53,143)	-13%
TOTAL HOMES PDG		393,010	(66,850)	0	13,707	339,867	(53,143)	-14%
GRAND TOTAL		13,667,414	(481,003)	(770,417)	454,295	12,870,287	(797,127)	-6%

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Mid Devon District Council - Medium Term Financial Plan

Description	Budget Gap					TOTAL £	
	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £		
v1 Annual Budget Shortfall	1,332,295	604,197	49,238	(122,368)	27,276	1,890,638	
v2 Inclusion of 60% of 3R interest charges	(180,000)		60,000	(120,000)	60,000	(180,000)	
v2 Inclusion of GP Surgery loan interest	(80,000)	3,000	3,000	3,000	3,000	(68,000)	
v2 CURRENT BUDGET GAP	1,072,295	607,197	112,238	(239,368)	90,276	1,642,638	
v2 Cumulative Budget Shortfall	1,072,295	1,679,492	1,791,730	1,552,362	1,642,638		

Budget Options to address the MTFP Budget Gap

Previous Options	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
1 Recruitment freeze / 12 month ban on filling any vacancies unless proof that the service would fall below legal minimum level	(75,000)	(50,000)	(50,000)	0	0	(175,000)	ALL
2 Leisure centres. Additional income above general inflation increase based upon new capital expenditure	0		(50,000)	0	0	(50,000)	Community
3 Reduce waste collections to encourage more recycling	0	(136,000)	(75,000)	0	0	(211,000)	Environment
4 Close Public Toilets - Market Sq Crediton, TTC complete ownership of PC, Down St Mary remodel?	(25,000)	(25,000)	0	0	0	(50,000)	Economy
5 Review agency spend and look at why we need to rely on agencies/do things differently	(50,000)	0	0	0	0	(50,000)	ALL
6 Review Court Costs - Amount/Process - Also Recovery to pre COVID levels	(38,000)	0	0	0	0	(38,000)	Homes
7 Phoenix House – sublet office space; creating hot desk areas combined with WFH becoming the normal working practice	0	(30,000)	(50,000)	0	0	(80,000)	Environment
8 Invest in our own hydro scheme	0	0	(49,000)	0	0	(49,000)	Environment
9 Move staff out of Old Road, GF purchase building and lease back to HRA until decommissioned	0	(38,000)	0	0	0	(38,000)	Environment
10 Reduce grants to charitable organisations, other than those who support our statutory obligations	(13,000)	(13,000)	0	0	0	(26,000)	Community
	(201,000)	(292,000)	(274,000)	0	0	(767,000)	

New Options to be review / worked up

Ref Description	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
1 Funding							
a Council Tax Collection Fund gain (one-off)	(200,000)	200,000	0	0	0	0	Economy
b Council Tax Recovery/Growth - refine assumptions	£???	£???	£???	£???	£???	0	Economy
c Business Rates Collection Fund gain	(100,000)	100,000	0	0	0	0	Economy
d Business Rates Recovery/Growth - refine assumptions (particularly retention/reset)	(100,000)	£???	£???	£???	£???	(100,000)	Economy
e Future Business Rates Growth - both Costs and Income in relation to: Hitchcotts (30%), J27, J28, EUE, North Western Cullompton Expansion, Hartnells etc	0	(200,000)	(100,000)	(100,000)	(100,000)	(500,000)	Economy
f Continuation of Lower Tier Services Grant	£???	£???	£???	£???	£???	0	Not Applicable
g Finalisation of New Homes Bonus - possible supplementary payment - new replacement scheme	£???	£???	£???	£???	£???	0	Not Applicable
h Implications of Fair Funding Review - possible new grant funding - removal of Negative RSG - Potential exposure to Business Rates rebasing	(180,000)	200,000	100,000	£???	£???	120,000	Not Applicable
i1 3 Rivers Returns - increased Interest above that already built in	(140,000)	150,000	(50,000)	10,000	160,000	130,000	Homes
i2 3 Rivers Returns - Dividend Payments	0	0	(250,000)	£???	£???	(250,000)	Homes
j GP Surgery Loan - Phase 2	0	0	(80,000)	0	0	(80,000)	Economy
	(720,000)	450,000	(380,000)	(90,000)	60,000	(680,000)	

Ref Description	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
2 Transformation							
a Decarbonisation Savings	(40,000)	£???	£???	£???	£???	(40,000)	Environment
b Property Rationalisation - savings on overheads - Play Parks ?? - Amenity Car Parks??	£???	£???	£???	£???	£???	0	Environment
c Digital Transformation - Costs and Savings	(30,000)	(60,000)	(30,000)	0	0	(120,000)	Community
d HIF Projects - Base position reflects £18m Grants - Additional pressures i.e. interest etc (hopefully offset by Levelling Up Bid)	£???	£???	£???	£???	£???	0	Community
e Harlequin Valet - receipt from sale of asset (possible £100k one-off - use in-year or next year?)	£???	0	0	0	0	0	Not Applicable
f NET Reduced costs as outcome of "hybrid working" - Reduced travel costs - Greater Productivity - Additional IT Costs	£???	£???	£???	£???	£???	0	ALL
	(70,000)	(60,000)	(30,000)	0	0	(160,000)	

Ref Description	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
3 Other Savings?							
a Review Fees and Charges - Green / Trade Waste - Discretionary elements of Licensing / Planning - Car Park Fees	(50,000)	£???	£???	£???	£???	(50,000)	ALL
b Additional implications of CRF and Levelling up Bids	£???	£???	£???	£???	£???	0	Community
c Review HRA Recharges - refine further	(5,000)	£???	£???	£???	£???	(5,000)	Homes
d Reduce Corporate Subscriptions / Fees	£???	£???	£???	£???	£???	0	ALL
e Commercialise Services	£???	£???	£???	£???	£???	0	ALL
f Increase subscriptions to Piper Alarms	£???	£???	£???	£???	£???	0	Homes
g Outsource Homelessness provision - reduced admin costs	£???	£???	£???	£???	£???	0	Homes
h Refine Inflation Assumptions - Services to "consume their own smoke"	£???	£???	£???	£???	£???	0	ALL
	(55,000)	0	0	0	0	(55,000)	

Ref Description	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
4 Possible Costs							
a Climate Change Commitment Implications (over and above associated grant funding)	50,000	50,000	50,000	50,000	50,000	250,000	Environment
b Cyber Security - Insurance premium - Costs arising from Audit recommendations	20,000	£???	£???	£???	£???	20,000	Not Applicable
c CCTV - additional spend?	£???	£???	£???	£???	£???	0	Economy
d1 SFS Leasing Contract - Maintenance costs	30,000	30,000	30,000	30,000	30,000	150,000	Environment
d2 SFS Leasing Contract - Lease costs	65,000	15,000	15,000	15,000	15,000	125,000	Environment
e Additional implications of CRF and Levelling up Bids	£???	£???	£???	£???	£???	0	Community
f Stop sharing Transport Manager post with Exeter City Council	20,000	0	0	0	0	20,000	Environment
g Contributions for bedding from Town Councils - ceased	13,000	0	0	0	0	13,000	Community
h Increase in asset maintenance programme	50,000	£???	£???	£???	£???	50,000	Environment
i Increased Audit Fees under new procurement framework	20,000	20,000	£???	£???	£???	40,000	Not Applicable
j Increased Pension Deficit - Higher Back Funding requirement - Higher contribution rates	0	100,000	0	0	100,000	200,000	Not Applicable
k Carlu Close - possible increase in Rental payment - possible reduced utilities	30,000	0	0	0	0	30,000	Environment
l1 Updated Capital Programme - GF revenue implications - Interest	54,000	174,000	(3,000)	(101,000)	(98,000)	26,000	ALL
l2 Updated Capital Programme - GF revenue implications - Minimum Revenue Provision (MRP)	0	45,000	383,000	107,000	63,000	598,000	ALL
m Additional cost implications of Recruitment and Retention pressure	100,000	0	0	0	0	100,000	ALL
n Loss of NHB (capital contribution) - Adequate property maintenance	100,000	100,000	100,000	100,000	100,000	500,000	Not Applicable
	552,000	534,000	575,000	201,000	260,000	2,122,000	

Ref Description	2022/23 £	2023/24 £	2024/25 £	2025/26 £	2026/27 £	TOTAL £	PDG Committee
5 Longer Term Decisions / Tough Choices							
a Reduce Service Provision - Reduce standard - Cease provision	£???	(150,000)	(200,000)	£???	£???	(350,000)	ALL
d Further Commercial Activity	£???	£???	£???	£???	£???	0	Economy
	0	(150,000)	(200,000)	0	0	(350,000)	
Potential MTFP Position	578,295	1,089,197	(196,762)	(128,368)	410,276	1,752,638	
Notes:							
6 Reserves							
a General Fund - 10% above minimum							
b Reallocate NHB - £3m earmarked to support Capital - could be used for Revenue instead							
c Reallocate Other Earmarked Reserves - £15m+ excluding NNDR S31 Grant							
7 Other Issues							
a National changes to waste collection services							
b Ability for planning to be break even							
c No inclusion of National Insurance increase contributions as assumed fully funded							
8 Other Considerations							
a DC Elections May 2023							
b Financial implications from recent petition for referendum on democratic system (c.£300k)							

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CAPITAL PROGRAMME - Medium Term Financial Plan 2022/23 - 2026/27

PDG Committee		Estimated Capital Programme 2022/23 £k	Estimated Capital Programme 2023/24 £k	Estimated Capital Programme 2024/25 £k	Estimated Capital Programme 2025/26 £k	Estimated Capital Programme 2026/27 £k	Total £k	Notes
	General Fund Estates Management							
	Lords Meadow Leisure Centre							
Community	Dance Studio space challenge (Relocation of dance studio)		902				902	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Community	Fitness Studio renewal of equipment		150				150	
Community	ATP surface replacement		150				150	
Community	Spin Bikes		24				24	
	Exe Valley Leisure Centre							
Community	ATP replacement (50% share with DCC)				150		150	50% Funded by DCC
Community	Spin Bikes		32				32	
	Culm Valley sports centre							
Community	Remodelling dance studio		153				153	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Community	ATP replacement (50% share with DCC)			150			150	50% Funded by DCC
Community	Ceiling - asset review	260					260	
Community	Fitness Studio renewal of equipment			150			150	
Community	Spin Bikes		24				24	
	Leisure - Climate Change-Net Zero Target (incl heat- decarbonisation)							
Environment	EVLC - Boilers & CHP					80	80	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	EVLC - Air Source Heat Pumps				420		420	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	EVLC - Solar Car Park Cover					390	390	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	EVLC -Ground Source Heat Pumps					520	520	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	EVLC - Building Fabric - Insulation improvements				350		350	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	LMLC -Solar Car Park Cover		640				640	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	LMLC -Ground Source Heat Pump -(for whole site)				170		170	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	LMLC - Building Fabric -insulation improvements					350	350	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	CVSC - Biomass Boiler installation			160			160	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	CVSC -Air Source Heat Pump				170		170	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	CVSC -Ground Source Heat Pumps					220	220	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
Environment	CVSC -Building Fabric -Insulation improvements				200		200	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
	Total Leisure	260	2,075	460	1,460	1,560	5,815	
	Other MDDC Buildings							
Environment	Cemetery Lodge - Structural solution for damp	62					62	
	Phoenix House							
Environment	Cooling options Air Handling Unit			150			150	
Environment	Phoenix House - Air Source Heat Pumps and ducting			450			450	Subject to acceptable Business Case/Financial appraisal and success of External/Salix funding bids
	General Car parks							
Environment	MSCP -Solar carport and additional security					370	370	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
	MDDC Depot sites							
Environment	Depot Design & Build - Waste & Recycling	250	3,500				3,750	Subject to identification of appropriate site
Environment	Recycling Baler replacement			480			480	
	MDDC Shops/industrial Units							
Economy	36 & 38 Fore Street including Flat above structure & cosmetic works	250					250	This is in addition to the £47k identified in 2021/22.

PDG Committee		Estimated Capital Programme 2022/23 £k	Estimated Capital Programme 2023/24 £k	Estimated Capital Programme 2024/25 £k	Estimated Capital Programme 2025/26 £k	Estimated Capital Programme 2026/27 £k	Total £k	Notes
	Parks & Play Areas							
Environment	Amory Park - Hard Court Area		64				64	
Environment	Play Area's - schemes tbc		50	50		50	150	
	Public Conveniences							
Environment	Phoenix Lane Toilets - new construction in fresh position - funding options to be pursued	125					125	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Environment	Westexe Rec Toilets - Replacement		159				159	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
	Other Projects							
Environment	Hydromills Electricity generation Project - Tiverton Weir	420					420	Funding options to be explored - subject to acceptable Business Case/Financial appraisal. This is in addition to £800k identified in 2021/22 that is forecast to slip into 2022/23.
Economy	Tiverton Market Paving - Permanent Solution		150				150	
	Total Other	1,107	3,923	1,130	0	420	6,580	
	HIF Schemes							
Economy	Cullompton Town Centre Relief Road (HIF bid)	8,414	11,038	597			20,049	Revised Project costs/funding have been incorporated per Cabinet Report 03/08/21 and latest forecast from DCC (July 2021). Revised total project costs £24.9m. 'Levelling Up' funding bid has been submitted for £13.6m, if successful this funding will be used to partially fund costs in this forward looking MTFP but also budgeted costs in 2021/22 (which depending on the speed in which this project progresses may slip into 2022/23). Total project costs in this plan take into account monies already spent in 2019/20 & 2020/21 and the budgeted spend in 2021/22 Capital Programme.
Economy	Tiverton EUE A361 Junction Phase 2 (HIF bid)	4,640	5,100				9,740	Additional £1.9m projected costs assumed in 2023/24 per Cabinet Report 03/08/21 (Total revised project forecast £10.1m). At this stage for illustrative purposes to be funded by borrowing until tendering process complete and revised report brought back to Cabinet regarding delivery contract and associated funding and revised estimated profile of spend.
	Total HIF Schemes	13,054	16,138	597	0	0	29,789	
	ICT Projects							
Not Applicable	Laptop/desktop refresh	50					50	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Workstation refresh		50				50	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Secure WIFI Replacement	50					50	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Server hardware/software Citrix Replacement	40					40	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	MS365 Licensing	100	100	100			300	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Multi-Factor Authentication	20					20	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Sophos Security Software	30					30	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Cyber/Veeam Backup Software/Disaster Recovery	80					80	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Uninterruptible Power Supply Refresh			20			20	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	VM/Storage Area Network			120			120	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
	Other ICT Service related projects							
Not Applicable	Replacement Access Database - Property Services	100					100	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Replacement HR Data base	80					80	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
Not Applicable	Leisure management project- System hardware/ software	150					150	Further consideration required as to whether Projects classified in Capital or Revenue; this will be undertaken during the budget process.
	Total ICT	700	150	240	0	0	1,090	

PDG Committee		Estimated Capital Programme 2022/23 £k	Estimated Capital Programme 2023/24 £k	Estimated Capital Programme 2024/25 £k	Estimated Capital Programme 2025/26 £k	Estimated Capital Programme 2026/27 £k	Total £k	Notes
	Private Sector Housing Grants							
Homes	Disabled Facilities Grants-P/Sector	577	581	586	590	594	2,928	
	Total PSH Grants	577	581	586	590	594	2,928	
	TOTAL GF PROJECTS	15,698	22,867	3,013	2,050	2,574	46,202	
	Other General Fund Development Projects							
Homes	3 Rivers Scheme - Bampton	1,206					1,206	Linked to 3 Rivers Business Plan V10
Homes	3 Rivers Scheme - Riverside Development (rear of Town Hall) Tiverton	356					356	Linked to 3 Rivers Business Plan V10
Homes	* 3 Rivers scheme - Knowle Lane, Cullompton (note slippage from 2020/21 will fund planned spend in 2021/22)	1,298	1,426				2,724	Linked to 3 Rivers Business Plan V10
Homes	* 3 Rivers Schemes - Future Projects	4,800	11,500	14,000	12,000	5,000	47,300	Linked to 3 Rivers Business Plan V10
	* These schemes require signed loan agreements before they can be progressed further							
Economy	Park Road (Delivery of this project is yet to be determined until conclusion of marketing exercise & therefore maybe a Capital Receipt)	1,300					1,300	
Economy	Regeneration Project 1		2,500				2,500	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Economy	Regeneration Project 2	500					500	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
	TOTAL GF OTHER DEVELOPMENT PROJECTS	9,460	15,426	14,000	12,000	5,000	55,886	
	GRAND TOTAL GF PROJECTS	25,158	38,293	17,013	14,050	7,574	102,088	

PDG Committee		Estimated Capital Programme 2022/23 £k	Estimated Capital Programme 2023/24 £k	Estimated Capital Programme 2024/25 £k	Estimated Capital Programme 2025/26 £k	Estimated Capital Programme 2026/27 £k	Total £k	Notes
	HRA Projects							
	Existing Housing Stock							
Homes	Major repairs to Housing Stock	2,255	2,240	2,260	2,280	2,300	11,335	
Homes	*Renewable Energy Fund	250	250	250	250	250	1,250	
Homes	Home Adaptations - Disabled Facilities	300	300	300	300	300	1,500	
	* 22/23 & 23/24 are dependent on SHDF Funding bid in 21/22 - if successful this spend will be b/fwd to 21/22							
	** Housing Schemes (1:4:1 Receipt) Projects							
Homes	Housing Scheme - Project 1	35						Subject to acceptable Business Case/Financial appraisal - 40% Funded through 1:4:1 Monies, additional 35 funding options to be explored
Homes	Housing Scheme - Project 2	130						Subject to acceptable Business Case/Financial appraisal - 40% Funded through 1:4:1 Monies, additional 130 funding options to be explored
Homes	Housing Scheme - Project 3	750						Subject to acceptable Business Case/Financial appraisal - 40% Funded through 1:4:1 Monies, additional 750 funding options to be explored
Homes	Future Housing schemes - 1:4:1 Projects		140	430	2,400			Subject to acceptable Business Case/Financial appraisal - 40% Funded through 1:4:1 Monies, additional 2,970 funding options to be explored
Homes	Affordable Housing/ Purchase of ex RTB	400	400	400	400	400	2,000	Subject to acceptable Business Case/Financial appraisal - 40% Funded through 1:4:1 Monies, additional 2,000 funding options to be explored
	** Housing Development Schemes							
Homes	Housing Scheme - Project 9	1300						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,300 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 10	1300						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,300 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 11	1500						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,500 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 12	1500						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,500 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 13	1100						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,100 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 14	800						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 800 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 15	4600						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 4,600 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 16	900						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 900 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 17	1000						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,000 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 18	900						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 900 respect of additional units created, additional funding options to be explored
Homes	Housing Scheme - Project 19	1400						Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in 1,400 respect of additional units created, additional funding options to be explored
Homes	Future Housing development Schemes		14000	13900	16100	13800	57,800	Subject to acceptable Business Case/Financial appraisal - Assumed 45% Homes England Funding in respect of additional units created, additional funding options to be explored
	** Proposed Council House 1:4:1 & Housing Development schemes subject to full appraisal							
Homes	Westexe - Structural Communal area work (stairwells, steps)	100	350					450 Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Homes	Garages Block - Redevelopment	92						92 This is in addition to the £408k identified in 2021/22, the majority of which is projected to slip into 2022/23
Homes	Post Hill, Tiverton	8,800	2,200					Original timescales/costs have been assumed - subject to scheduling of delivery provider. Planning application to be submitted Jan/Feb 2022
Homes	Old Road Depot remodelling options - forecast expenditure to maintain operations	50	50	250	100	50	500	Assumed Costs to keep building operational
	GRAND TOTAL HRA PROJECTS	29,462	19,930	17,790	21,830	17,100	106,112	
	GRAND TOTAL GF + HRA Projects	54,620	58,223	34,803	35,880	24,674	208,200	

PDG Committee	Estimated Capital Programme 2022/23 £k	Estimated Capital Programme 2023/24 £k	Estimated Capital Programme 2024/25 £k	Estimated Capital Programme 2025/26 £k	Estimated Capital Programme 2026/27 £k	Total £k	Notes
FUNDING							
MDDC Funding Summary							
General Fund							
EXISTING FUNDS	2022/23 £k	2023/24 £k	2024/25 £k	2025/26 £k	2026/27 £k	Total £k	
Capital Grants Unapplied Reserve	577	581	661	665	594	3,078	
Capital Receipts Reserve	130	130	65	0	0	325	
NHB Funding	181	237	110	0	50	578	
Other Earmarked Reserves	418	200	265	0	0	883	
HIF Funding (Tiverton & Cullompton schemes)	6,465	10,550	0	0	0	17,015	
Levelling Up funding bid (Cullompton Relief Road Project)	6,436	3,438	0	0	0	9,874	
DCC Funding (Cullompton Relief Road Project)	153	250	597	0	0	1,000	
Subtotal	14,360	15,386	1,698	665	644	32,753	
NEW FUNDS							
PWLB Borrowing (50 years)	750	6,000	0	0	0	6,750	
PWLB Borrowing (25 years)	758	1,851	610	1,310	1,930	6,459	
PWLB Borrowing (10 years)	330	0	555	75	0	960	
PWLB Borrowing (5 years)	0	230	150	0	0	380	
PWLB Borrowing (3 years)	8,960	12,926	14,000	12,000	5,000	52,886	
Tiverton HIF Scheme - Assumed funded through borrowing from Public Works Loan Board		1,900				1,900	Funding options to be explored - subject to acceptable Business Case/Financial appraisal
Subtotal	10,798	22,907	15,315	13,385	6,930	69,335	
Total General Fund Funding	25,158	38,293	17,013	14,050	7,574	102,088	
Housing Revenue Account							
EXISTING FUNDS	2022/23 £k	2023/24 £k	2024/25 £k	2025/26 £k	2026/27 £k	Total £k	
Homes England Funding	5,862	6,300	6,255	5,848	5,393	29,658	
Capital Grants Unapplied Reserve	170	168	168	168	168	842	
Capital Receipts Reserve	1,380	1,071	1,187	1,975	1,015	6,628	
NHB Funding	21	21	21	21	21	105	
HRA Housing Maintenance Fund	0	0	0	0	0	0	
Other Housing Earmarked Reserves	2,804	2,615	2,635	2,655	2,675	13,384	
Subtotal	10,237	10,175	10,266	10,667	9,272	50,617	
NEW FUNDS	2022/23 £k	2023/24 £k	2024/25 £k	2025/26 £k	2026/27 £k	Total £k	
PWLB Borrowing (50 years)	19,225	9,755	7,524	11,163	7,828	55,495	
Subtotal	19,225	9,755	7,524	11,163	7,828	55,495	
Total Housing Revenue Account Funding	29,462	19,930	17,790	21,830	17,100	106,112	
TOTAL FUNDING	54,620	58,223	34,803	35,880	24,674	208,200	

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